

Supplementary Explanations for Application Guidelines on
Fiscal Year 2020 RIKEN-Kyudai Science & Technology Hub Collaborative Research
Program

○ for RIKEN Applicants ◆ for Kyudai Applicants ■ for Both

1. About Applicant Qualification

Q1: Is it possible for the co-leader to apply in duplicate? (■)

A1: Co-leader cannot apply multiple research projects for this program at same time. However, co-leader can participate in other research projects as a co-worker or collaborator.

Q2: Can the researchers such as Research fellow apply? (◆)

A2: The application qualification for Kyudai co-leader is faculty member (including designated period teachers) younger than 40 years old as of April 1, 2020. It is hoped that this program will realize a partnership that will greatly develop into a collaborative research center/hub between RIKEN and Kyudai in the future. Research fellows hired to engage in specific tasks such as specific research projects, joint research, and contract research with external funds, etc. cannot be co-leader of this program. However, they can participate in research projects as a co-worker or collaborator.

Q3: Can trainee or JRA of RIKEN be a co-leader? (○)

A3: In the recruitment for the year of Reiwa 2, trainee or JRA of RIKEN cannot apply because the qualification of co-leader of RIKEN is "Researchers who are employed with the Management Expenses Grants and equivalent budgets."

Q4: Is it possible for a researcher hired with external funds at RIKEN to apply this program as a co-leader? (○)

A4: Because a researcher hired with external funds has the obligation of full-time research, he cannot apply as co-leader. If you have any questions, please contact us individually.

Q5: Can a postdoc researcher of RIKEN be a co-leader of research project? (○)

A5: The qualification of co-leader of RIKEN is "Researchers who are employed with the Management Expenses Grants and equivalent budgets." If you meet the application qualifications, you can apply.

Q6: Is it possible for undergraduate students to participate in research project as research collaborators? (◆)

A6: Graduate student, research fellow, postdoc, etc. are assumed as a research collaborator, so undergraduate students are not allowed. However, it is possible to work as a part-time student, not as a research collaborator in this application.

2. About application documents

Q7: Instead of a conceptual drawing (punch picture) containing a picture or figure, is a document which explains details of the research content and plan for each research theme acceptable? (■)

A7: The conceptual drawing is intended to supplement the research plan in order to make the contents of the research easier to understand. Details of the research content should be written in the research plan within the limit of the number of sheets. In principle, Conceptual diagrams should be mainly figures and tables. It is permissible to include a figure legend in the conceptual drawing.

Q8: Is it acceptable a single page of a conceptual drawing (punch picture) attached with the research plan (although it is within 2 pages in the application guidelines)? (■)

A8: If you can complement the research application and the contents with single page, you can submit it on one page.

Q9: In the “5. Research Achievements” section of the research plan, it is stated that the authors of RIKEN and Kyudai should be underlined. Does this mean drawing a line to the authors of RIKEN and Kyudai who will participate as co-leader and collaborators in the research plan, or to all authors belong to RIKEN or Kyudai? (■)

A9: All authors of RIKEN and Kyudai should be underlines, regardless of whether or not to participate.

Q10: In the “6. External funding” section of the research plan, should only external funding only in Japan be described? If there is external funding acquired in a foreign country, should it also be written? (■)

A10: Please also include external funds acquired in foreign countries. If the co-leader has acquired the external funding as a research representative, they should be described. The external funding acquired as “research collaborator” should also be written, if the total amount allocated as the co-payment is 2 million yen or more.

Q11: Is it possible to expand the format of the research plan form or to write beyond the original number of pages? Is it possible to change the font size when writing? (■)

A11: The format of the research plan has been changed from an Excel file to a word file. In principle, the description should be concise, but the description frame can be expanded appropriately as long as the total does not exceed 4 pages (up to 2 pages on both sides). Do not change the font size. The frames of “Expense details of 2. Necessary expenses”, “3. Research group”, “5. Research achievements”, “6. External funds” can be expanded if necessary. The research plan and methods of “4. Purposes of Research, etc” should be clearly described regardless of original space.

3. About required expenses

Q12: Is it possible to pay for business trips to measure or analyze at the partner organization or to join academic conferences? (■)

A12: It is possible if the expenditure is necessary to carry out this project. However, regarding the expenditure for business trips at the conference, it is assumed that not only participation in the conference but also presentation of research achievements related to this project.

Q13: The Application Guidelines state that “If the equipment cost exceeds 50% of the total cost of the research plan, describe the necessity of the equipment in the research plan.” Is it necessary to judge the percentage of equipment cost of each organization? (■)

A13: If the total amount of equipment exceeds 50% of the total cost of RIKEN and Kyushu University, the reason and necessity should be stated in the research plan.

4. Other

Q14: Is it necessary to submit this application separately to the partner organization? (■)

A14: In the recruitment in Reiwa 2nd year, the procedure to submit the application documents has been changed. Each of co-leaders is requested to apply the identical application document to the Kyudai- RIKEN Science and Technology Hub Support Office through the Promotion Office of the RIKEN Research Center or the Administrative Office of the Faculty in Kyudai to which they belong.

Q15: According to the section 8-(2) of the Application Guidelines, if co-leader loses the application qualifications (ex. due to transfer to another institution or university), co-leader must notify it. How is the possibility that the collaborative research will be continued or aborted? (■)

A15: Based on the revised version of research plan, the possibility of continuing the collaborative research will be examined at the Kyudai- RIKEN Science and Technology Hub Support Office.