

Application Form for **Joint Research**

Application Date: Month Day, 20__

To: Kyushu University
Dean, [Name]
[Department Name]

Applicant
[Address]
[Organization Name]
[Representative: Name and Title]
[Seal/Signature]

Applicant hereby applies to Kyushu University for the Joint Research described in the Attachment 1 in accordance with Kyushu University's Joint Research Regulations.

Attachment 1

1. Research Theme ¹				
2. Description of the Research	[General Description] [Kyushu University's Role] [Applicant's Role]			
3. Research Period	From: _____, 20__ To: _____, 20__			
4. Research Team “*” indicates Principal Researcher	Affiliation	Name	Department	Title
	Kyushu University	*		
	Applicant	*		
5. Research Expenses ³ Check one of the followings: <input type="checkbox"/> Payment in Full in Advance <input type="checkbox"/> Multiple Payments (Including Consumption Tax)	Period	Research Expenses		Visiting Researcher Annual Fees ²
	Mo. Day, 20__ ~ Mo. Day, 20__	Direct Expenses	JPY	420,000× () people = JPY
		Administrative Expenses ⁴	JPY	
		Subtotal	JPY	
		Grand total	JPY	
	Mo. Day, 20__ ~ Mo. Day, 20__	Direct Expenses	JPY	420,000× () people = JPY
		Administrative Expenses	JPY	
		Subtotal	JPY	
		Grand Total	JPY	
	Mo. Day, 20__ ~ Mo. Day, 20__	Direct Expenses	JPY	420,000× () people = JPY
		Administrative Expenses	JPY	
		Subtotal	JPY	
Grand Total		JPY		
Total	JPY			
6. Location of the Research	Kyushu University: Applicant:			
7. Equipment	Name	Type/Model No.	Amount	

Received ⁵			
8. Contact Information of Principal Researcher	Kyushu University	Affiliation: Title: Name:	Tel: Fax: Email:
	Applicant	Affiliation: Title: Name:	Tel: Fax: Email:
9. Administrative Contact	Kyushu University (Principal Researcher)	Affiliation: Title: Name:	Tel: Fax: Email:
	Applicant (Contract Specialist)	Mailing Address: Affiliation: Title: Name:	Tel: Fax: Email:
10. Additional	Please check, if applicable: __Following person(s) of [Kyushu University/Applicant] will attend the research as (a) research collaborator(s); [Name, Department Name, Institution] __Others: (Please note here if any.)		

- 1) Each year, Kyushu University publishes research themes and names of research collaborators of joint researches conducted in the previous year.
- 2) If applicable, please add 420,000 JPY per one Visiting Researcher for each year.
- 3) In cases of Multiple Payments, please specify the Research Expenses for each period.
- 4) The Administrative Expenses should be equal to 20% (rounded up to the nearest 1,000JPY) of the Direct Expenses.
- 5) In cases Applicant provides any equipment to Kyushu University, please list here.